

# **City of Reno – Parks and Recreation – 2020 Camp Protocols**

## **This document subject to change based on social distancing protocols.**

Revised 100120

### **COVID Rules titled Face Coverings**

- All Children are required to wear face coverings.
- Children cannot attend camp without a face covering.
- Parents need to provide face coverings for their children. Please put your child's name on their face covering.
- If a face covering is lost during the day, and cannot be found, parents will be called to pick up their child or provide another face covering.
- An accommodation can be made for those who have a mental health condition, medical condition or disability that prevents them from wearing a face covering. Please complete an Assessment and Accommodation Form if needed.

### **Health Screening**

- Take temperatures with non-contact thermometers and check symptoms of staff and children upon entry each day.
- Ask if medications were used to reduce fever.
- Ask children and staff questions on the COVID-19 Screening questionnaire. Staff or children that answer yes to any of the questions will not be allowed to enter the facility until symptoms are resolved and CDC Guidelines on “What to Do if You are Sick?” are followed.
- Children and staff that have a fever of 100.4° F, cough, or shortness of breath will be asked to return home until they are fever and symptom free for at least 48 hours or cleared by a physician.

### **Hygiene**

- Cough or sneeze into your upper arm.
- Please ask to use the bathroom to wash and sanitize your hands.
- There will be zero tolerance for behaviors such as spitting, licking, biting, scratching, fecal smearing, and grabbing employees' personal protective equipment (PPE).

### **Social Distancing Strategies**

- Avoid assemblies and large gatherings and minimize time standing in line.
- If possible, increase space between seats/chairs to 6’.
- Remind staff, children and their families to maintain a safe distance (6’) from each other.
- Maintain groups to no larger than 50 people total including adults and children. (Phase 2 implementation will be 16 children and 2 leaders, subject to change with social distancing protocols)
- Keep groups together throughout the day, do not combine groups. (at lunch, playtime, end of day, etc.)
- Maintain same groups day to day.
- Limit use of water or sensory tables, wash hands immediately after using any of these tools.
- Wash hands immediately after outdoor play time.
- Limit item sharing, if items are shared, remind children not to touch their faces and to wash their hands after using these items.

### **Facility Operation**

- Disinfectants are on the EPA List N and being used. These are the disinfectants that are effective in removing Coronavirus.
- Disinfectants are at proper concentration and used per manufacturer’s directions.
- Staff are trained on increased sanitation and personal protective equipment (PPE) needed to limit the spread of infections.
- Handwashing stations or sanitizer are provided for customers and employees.
- All employees are trained in use of PPE and are provided PPE (i.e., face coverings, gloves).
- Informational signs (i.e., social distance, wear a face covering, hand hygiene, respiratory etiquette) are posted.

### **Water Policy**

- Staff will help fill up water bottle/cups with water jug in the classroom.
- Water fountains will not be available

**City of Reno – Parks and Recreation  
2020 Camp Protocols (page 2)**

**Pick up & drop off**

- Items children are allowed to bring into the building will be limited. Allowable items include: Coat (If needed). All items must be clean and, if possible, will be wiped down with sanitizing wipes upon arrival to camp. Please also legibly label any personal items with your child's name. Backpacks are not allowed.
- Only children from local area, Washoe County, may attend.
- Deadline for registration will be the Thursday prior to service by midnight. Three week periods of registration are required for consistency purposes and to reduce the opportunity of exposure to others. No "weekly", "daily" or "day of" registration. Payment plan will be available and will reserve your child's spot in camp.
- Children should wear fresh/clean clothing each day. Coats/clothing should be washed daily.
- No parents will be permitted in the building.
- Program hours are 7 am – 6 pm. Staff will be available to walk children into the building and return them to their parents' cars at designated pick up and drop off times. Drop off times will be 7 am – 9 am. Preferred pick up times will be 4 pm – 6 pm. Please call 334-4280 to make arrangements outside of these hours. Late pick up fees are \$1 per minute (per child) after program conclusion and payment is required within 24 hours.
- Parents or persons designated to pick up will need to be on the list and present an ID in order for their child to be released to them.
- Parents are asked to provide an extended list of emergency contacts that are able to pick the child up in case of any emergency.
- Parents are asked to notify staff if any children participating in the program have symptoms or have potentially been exposed.

**In the Restroom**

- One child in the bathroom at a time.
- Hand sinks are operational and liquid soap and hand towels are provided.
- Wash your hands after using the restroom.

**In the gym & outside:**

- Keep your hands to yourself.
- Maintain distance when playing group games.
- Sanitize your hands.
- When allowed to use, all outdoor play equipment is to be disinfected after each use by a group of children.
- Please don't share equipment.

**In your Homeroom:**

- Keep your hands to yourself.
- You will have a homeroom class for the day, aside from the gym & outside time.
- Tables and chairs will be arm's length to practice physical distance.
- We will be sanitizing our hands when we go into the classroom and leave the classroom.
- Please leave your coat on the chair.
- We will only be using the supplies that were given to us for the day.
- Hand Sanitizer will be available in each room, please use frequently.

**Cleaning the classroom:**

- Please clean your materials after every lesson with cleaning supplies provided.
- Please wipe your table space and chair.

**When in Transition Line:**

- Maintain arm's length distance & five second pace behind or in front of another member.

**Meal time:**

- Breakfast and Lunch will be provided
- Meals will be eaten in the classroom.
- Do not share utensils or serving tools.
- Please wash your hands before and after your meal.
- Tables will be sanitized before and after meals.
- Trash will be thrown away after meals.

**Field Trips**

- Unfortunately, there will be no field trips until social distancing rules have been relaxed.

**Swimming**

- Unfortunately, there will be no swimming until social distancing rules are relaxed.

**This document subject to change based on social distancing protocols.    Revised 100120**